



## GENERAL REQUIREMENTS FOR AUTHORIZED IPC TRAINING AND CERTIFICATION CENTERS

There are several requirements to be an Authorized IPC Training Center for any of the IPC training and certification programs.

1. Have a currently certified Registered/Class A Instructor on staff that will be designated as a Master Instructor.

When the Master Instructor application forms, site application forms and license fee are received by IPC, the Instructor's title is raised to Master Instructor (no additional training is required). A Master Instructor is empowered to convey IPC Instructor Certification. Master Instructors, as provided by their original Registered and Class A Instructor Certification, may also conduct and provide certification for application level training (management, operators, inspectors, worker proficiency, etc.).

2. Execute a License Application and pay the appropriate license fee.

An application packet (available on request) includes electronic copies of the following:

- General information on the program
- Policy and Procedures Document
- License; two copies will be required; each will have original signatures and one signed copy will be returned to the applicant.
- Authorized Training Site Application form (two pages)
- Training Center Customer Evaluation form from three internal or external customers (two pages)
- Master Instructor Application form (two pages)
- Employer evaluation form for the Master Instructor Applicant (two pages)
- Student Evaluation form to be completed by three former students of the Master Instructor Candidate (two pages)

3. Purchase and use the industry-approved materials directly from IPC (Instructor Guides, course visuals, written exam sets, student handbooks, and certificates).

Up to four sets of Instructor Training Material (used by Master Instructors to train/certify Registered or Class A Instructors) will be provided as part of the license fee for the program. Additional sets of Instructor Training Material will need to be purchased directly from IPC. When required for a specific course, any workmanship training and evaluation PCBs, components and assemblies that meet minimum course requirements may be used.

The licensing fees to become Authorized IPC Training and Certification Centers are:

IPC/EIA J-STD 001 *Requirements for Soldered Electrical and Electronic Assemblies*, \$15,000

IPC-A-600 *Acceptability of Printed Boards*, \$6000

IPC-A-610 *Acceptability of Electronic Assemblies*, \$10,000

IPC/WHMA-A-620, *Requirements and Acceptability for Cable and Wire Harness Assemblies*, \$10,000

IPC-7711/7721 *Rework and Repair*, \$10,000

For further information or to request a Site Application Packet(s), please email to [certification@ipc.org](mailto:certification@ipc.org), phone 847-597-2814, or by mail to IPC, 3000 Lakeside Dr., Suite 309S, Bannockburn, IL 60015.